

**THE MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM 34 OF 25/26**

**APPOINTMENT OF A CONSULTANT TO UNDERTAKE THE DETAILED FEASIBILITY  
STUDY FOR THE MSUNDUZI DISASTER MANAGEMENT CENTRE**

**TENDER NOTICE**

Tenders are hereby invited from suitably experienced and professional service providers to undertake a detailed feasibility study towards realising the Msunduzi Municipality Disaster Management Centre.

Tender documents will be made available to tenderers from **14h00 on Monday, 19 January 2026**. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za).

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R318.68 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Bahle Mazeka (Disaster Management) on direct Telephone No. 073 889 7295 or e-mail address [bahle.mazeka@msunduzi.gov.za](mailto:bahle.mazeka@msunduzi.gov.za).

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Sub-Unit) on direct Telephone No. 033 – 392 2807 or e-mail address [vuyani.msimang@msunduzi.gov.za](mailto:vuyani.msimang@msunduzi.gov.za).

Tenders must be submitted both in hard copy and on CD/USB Flash Drive contained in sealed envelopes and marked with “**SCM 34 OF 25/26**” and the **Contract Description** must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (coordinates -29.6126297; 30.3610014), not later than **12h00 on Tuesday, 03 February 2026**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, including Chapter 4 of the Public Procurement Act No. 28 of 2024. The Functionality for Stage One shall be evaluated on the following criteria:

No	Stage One - Functionality	Maximum Points
1	Experience of Key Personnel	60
2	Relevant Experience and Associated Work	40
<b>Total Functionality Points</b>		<b>100 Points</b>
<b>Minimum Threshold</b>		<b>75% (75 Points)</b>

The allocation of Preference Points will be according to the following Specific Goals:

Goal	Description	Points
Black Owned Enterprise	≥ 51% Black owned Enterprise or 51% management Control by South African Black People.	5 points
Business Enterprise Owned by Woman	≥ 51% Woman Owned Enterprise and Controlled by one or more woman or 51% Management control by one or more woman.	5 points
Locality of the business	A practice that is located within uMgungundlovu District for the rendering of the required services	10 points
	A practice that is located within Kwa-Zulu Natal for the rendering of the required services	5 points
Evidence: All Prospective bidders must submit/ attach a full Central Supplier Database Report and utility bill or lease agreement to indicate they comply with Specific Goals.		
Total		20 points

Tenderers The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR. SF MNDEBELE (MUNICIPAL MANAGER)**